



Canadian Aid for Chernobyl

P.O. Box 244, Brockville, Ontario K6V 5W2
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Providing Hope to ñ a Nationñ a Villageñ a Child!

Dear Potential Host Family,

First, thank you for your interest in hosting a child through Canadian Aid for Chernobyl. This letter is intended to help you complete the application process. The forms you are required to complete are described below. Please ensure you complete all of the forms and sign appropriately or your application cannot be processed. Please print all information clearly.

Membership Application

All host families must be members of Canadian Aid for Chernobyl. Please be sure to include your dues of \$20.00 with your completed application. Payment may be made by cash, cheque or money order.

Forms to be Completed

Host Family Application

Family and Children Services Application

All family and household members aged 18 years and older as of September 1, 2017, must sign the consent and have it witnessed by a non-family member. Where the form states %dated at+please fill in your municipality of residence.

Criminal Reference Checks

This process has changed and each family is now responsible for obtaining their own checks and submitting them with their application. All family and household members aged 18 years and older as of September 1, 2017, must complete their own individual form.

Where you live determines where the checks must be completed. If you live in the City of Brockville, it will be at the City of Brockville Police Station. Outside of city limits the checks must be completed by your local OPP detachment.

*** Note: the vulnerable person form is only required the first time you host or after a break from hosting**

Criminal Reference Checks - Procedure

Brockville Police Services

- Forms are available at the Police Station or on-line (link on our website)
- Each person must complete both a %Criminal Reference Check+form as well as a %Consent for a CRC Vulnerable Person+form *
- Cost is \$10.00 per Person
- Need copies of 2 pieces of ID, one must be photo ID. Preferably a Drivers License or Passport and Birth Certificate
- One family member can drop off forms and ID for whole family
- It takes about 5 days to get check completed
- Completed checks must be submitted to CAC with your application to host

Ontario Provincial Police

- **You must get the Vulnerable Person Form * from Rhona Dixon prior to submitting to the OPP as it has CAC specific information pre-entered**
- Criminal Record Check form must be picked up from your local OPP detachment
- There is no charge for this service
- Need 2 pieces of ID, one must be photo ID. Preferably a Drivers License or Passport and Birth Certificate
- Each person must submit forms in person with ID in hand
- Completed checks must be submitted to CAC with your application to host

Should you require clarification on the above procedure, please contact Rhona Dixon at 613-342-2709.

Deadline

The deadline for submission of all forms is January 31, 2017, however the Board has committed to raising the funds for the first 20 children, therefore the sooner the better. Completed applications and forms must be submitted to:

Rhona Dixon
1326 North Augusta Road
Brockville, Ontario K6V 5T2
613-342-2709 or wrdixon@xplornet.com

If you have children attending university or college and it is impossible to get their signatures prior to the deadline date, please submit your application and forms by the due date and attach a note regarding this issue.

You will be contacted to confirm receipt of your application package.

Thank you for your interest,
Rhona Dixon - Children's Program Chair